

ROKOKAURI SCHOOL BUILDING POSITIVE RELATIONSHIPS PROCEDURE



Rationale:

Building positive relationships in schools will ensure that there will be no physical, verbal or emotional abuse.

Purpose:

Rotokauri School actively seeks to provide a positive environment where students, staff and parents feel safe.

Guidelines:

- The school makes a commitment to intervene when bullying is suspected or identified. The flow chart for Building Positive Relationships will be followed as it is important that there is a response and action taken.
- Parents, teachers and students should feel able to report concerns about bullying. They can expect that they will be listened to, the situation will be investigated, interventions will take place and that they will not suffer negative consequences as the result of reporting an incident or concerns.
- An eTap entry will be completed by a staff member and the Principal will be informed of serious acts of bullying.
- Parents of those involved will be made aware of the incident and the action taken.
- In serious cases of bullying the Board of Trustees Discipline Committee will become involved.

- In cases of serious bullying the students will be referred to the SENCO or an outside agency for support.
- Strategies for building positive relationships are included in classroom programmes.
- Staff will ensure that they follow the Behaviour Management plan adopted by the school.

Conclusion:

The Rotokauri School community, staff and Board of Trustees actively encourage positive relationships within our school.

Procedure: Building Positive Relationships Procedure

Ratified by Rotokauri Management: August 2017

Recorded in BOT MInutes: September 2017

Review: August 2019

Signed: Principal _____

Chairperson _____

BUILDING POSITIVE RELATIONSHIPS FLOW CHART

Procedure for students to stop annoying behaviour

If someone is being mean to you . . .



Say, "Stop it! I don't like it when you . . . because . . ."



Move away from them and find a friend or a Peer Mediator.



If they still don't stop . . .



Tell a teacher.

Procedure for teachers when notified of Bullying

Actively listen to all parties.



Investigate the incident.



Respond to the students involved and take action.



Inform the classroom teacher. Record the incident and the actions taken.



Inform the Principal



Notify the parents of all the students to involve them in the process.



Ensure a supportive environment is provided in the school to build positive relationships.